



Application for the refund of tuition fees / deposit (International Students)

| Student details | |
|---|----|
| Student's Name | |
| Address | |
| | |
| | |
| Date of birth | |
| Telephone number | |
| Passport number | |
| Nationality | |
| Student number | |
| Refund requested £ | |
| This is the deposit / course fee for a course starting in | 20 |
| I am requesting the refund because | |
| | |

| Original payment details | | | | | |
|----------------------------------|-----------|------|--------|-------------|------------|
| The above payment was made by: | | | | | |
| Me | A Sponsor | Cash | Cheque | Credit Card | Debit Card |
| | | | | | |
| College receipt / invoice number | | | | | |
| Cheque / card number | | | | | |
| Bank sort code | | | | | |
| Account number | | | | | |

Please note that refunds will be made to the payee only

| Office use only | |
|-------------------------------------|-------|
| Application for refund received | Date: |
| Amount approved £ | |
| International Coordinator signature | Date: |
| Finance Team signature | Date: |